

Flamingo Eventz, LLC

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Boxborough Paper Town

Ephemera, Books, Advertising, Postcards, Prints, Old Toys & Games, Posters, More!

April 6, 2019

NOW FEATURING MEMBERS OF THE SOUTHERN NEW ENGLAND ANTIQUARIAN BOOKSELLERS (SNEAB)!

- o **LOCATION:** Boxborough Regency Hotel & Conference Center, 242 Adams Place, Boxborough, MA 01709.
- o **SET-UP HOURS:** Friday: 5-9pm/Saturday: 7-9am. o **SHOW HOURS:** Saturday: 9am-3pm.
- o **TABLES:** \$65 for each 8' table. There is an added 5% Administrative Fee for payment by Credit Card.
- o **INCIDENTALS:** Chairs included, Electricity: \$50, Peg Boards: \$50, Display Cases: See Thru \$285, Wall \$260, Counter \$235.
- o **CANCELLATIONS:** A minimum fee of \$65 applies to all cancellations received by phone or in writing. Cancellations within 2 weeks of Show will incur full fee if we cannot re-sell your space. No cash refunds, future show credit only.
- o **REQUIREMENTS:** All tables must be covered in cloth to the floor. No plastic covers or bare tables allowed. All items must be individually priced, no inclusive or sales pricing. No early packing, all booths to remain open until closing.
- o **BADGES:** You are permitted 2 Exhibitor and 1 Helper badges. **Helpers Are Not Permitted To Shop During Setup!** Violators will be removed at Manager's discretion.
- o **PORTERS:** Available for setup & pack-out, they will be available for the first two hours on Friday, not available Saturday morning. **Use of Porters at Exhibitor liability and on a tip basis.**
- o **SUBSTITUTIONS/SPECIAL REQUESTS:** No Substitutions, Subletting or Sharing without our permission. We will try to meet any special requests, call in advance and we'll do our best to assist you.

Please complete and return the lower portion of this Contract with your payment as soon as possible

Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____ Type of Merchandise: _____

E-Mail: _____ Web Site: _____

Booth Sign: _____

Exhibitor #1 Name: _____ Exhibitor #2 Name: _____

#Tables: _____ #Pegboards/\$50: _____ Elec/\$50: _____ Cases (see above): _____ Send Posters # _____ Postcards # _____

Special Requests: _____

Payment: Check# _____ Mastercard/Visa# _____ Exp _____ CCV# _____

Please Complete

Table Fee: _____ + Peg Boards: _____ + Elec: _____ + Cases: _____ - Deposit: _____ = Balance Due: _____

HOLD HARMLESS: The Exhibitor agrees to: Fulfill all Municipal, Local, State, and Federal requirements for all sales made during, or as a result of, this show; Indemnify and hold harmless Flamingo Eventz, LLC, Tina & John Bruno, The Boxboro Regency Hotel & Conference Center, and all employees, members and/or associates of same for any personal injury, property or financial loss, or damage of any nature suffered by you or any person as a result of your participation in the Show. Management reserves the right to remove any merchandise or establish any rule they deem necessary for the good of the show.

FORCE MAJEURE: In the event exhibition space becomes limited or unavailable whether for the entire event or a portion of the event as a result of Acts of God, war, terrorism, weather, or any other cause, or if Management decides that because of such or other cause it is necessary to cancel, postpone, or re-site the Show or reduce operating hours, Management will not be liable for any direct or consequential damages or for reimbursement of booth, table, or other fees.

Signature: _____ Date: _____

Make Checks Payable To: **Flamingo**, 15 Shiloh Drive, Rochester, NH 03867
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